

KIRORI MAL COLLEGE

Accounts Department

Calculation Of Income Tax For The F.Y. 2021-22 & A.Y.2022-23

1	Name of The Employee (In Block Letters)				
2	Designation & Department				
3	Mobile Number				
4	Department Extn. Number				
5	PAN Number (Mandatory)				
6	Under Section 80C Cover All Limit upto Rs. 1,50,000/- (See Note 4)	Policy Number	Amount (Rs.)	Mode Qty/Hly/Y early	Yearly Amount (Rs.)
School tuition fee paid					
S.No	Name of the Child	Name of Educational Institution			Amount paid towards Tuition Fees
a.					
b.					
c.	Others (Please Specify)				
Total (Sl. No. 06)					
7	Employees own deposit in NPS (max limit Rs 50,000/-)				
8	Mediclame Policy (Under Section 80D)				
9	Education Loan (80E)				
	Interest paid (FY- 2021-22)				
10	Refund of HB Loan taken for Purchase/Construction of Residential House Property				
DETAILS OF HOUSING LOAN (see note 2)					
a)	Taken from (Bank Name)				
b)	Dates of taking loan and amounts				
c)	Repayment of Interest Amount (FY 2021-22)				
d)	Repayment of Principle amount (FY 2021-22)				
e)	Date of taking possession of house/flat				

11	Under Section 80G (Donation, if Any with Tax Rebate %)		
	Name of Society	Amount Paid	Tax Rebate %
			Amount of Rebate
13	Physically Handicapped on the Basis of Certificates from the Govt. Hospital Limited to Rs. 1,25,000/-		
14	Expenditure on House Rent if any Residing in private rented house(please attach rent receipts for the month of March 21 & December 21 (PAN number mandatory in case rent is above Rs 8,000/-)		
a)	Rent paid		
b)	Name of the Employee		
c)	Name of the Landlord & Address of rented property		
d)	Amount paid to landlord with mode of payment (Cash/Cheque)		
e)	If it is by cash, please paste revenue stamp on it		
f)	date of payment		
15	Whether owns a house in Delhi or outside if so Then Given full Details Like Address etc.		

Certified that the particulars furnished by me are correct and true to the best of my knowledge and belief.

NOTE:-

- It will not be possible for the issue Form 16 without PAN (Permanent Account Number). Therefore, please furnish your PAN with proof (copy of PAN card). If you have applied for PAN, please furnish us the copy of application made to Income Tax department for allotment of PAN. Wrong quoting of PAN will attract a penalty of Rs.10,000/- which will be recovered from employee.
- For Housing Loan, following documents are to be attached: -
 - Copy of Certificate stating amount paid towards interest & principle amount.
 - Sanction Letter with details of property.
 - House completion certificate from prescribed authorities
- Copy of LIC premium payment receipt, NSC purchased, Infrastructure bonds like ICICI/IDBI bonds, PPF deposit etc. should be furnished.

Date:

Signature & Name of the Employee

Place : New Delhi